

SEP - 3 2010



by City Manager's Office  
*Memorandum*

**TO:** HONORABLE MAYOR &  
CITY COUNCIL

**FROM:** Debra Figone

**SUBJECT:** City Manager's Weekly Report

**DATE:** September 3, 2010

**INFORMATION**

Following are the key activities to be highlighted for this week:

***Interviews for Civil Service Commission Positions***—On September 7, Director of Employee Relations, Alex Gurza will be attending the Civil Service Commission interviews on my behalf to serve as a resource to the City Council in its deliberations. For more information, contact Sandra Cranford, Executive Assistant, at 535-8111.

***Police Chief Recruitment Community Outreach Efforts***—Over the past few weeks, City staff has been actively involved in community outreach. We are using a three prong outreach framework to ensure a thorough and an inclusive community outreach process. This process includes a series of citywide community meetings, outreach to Police Department workforce and outreach to targeted stakeholder groups. Below is an update on efforts so far:

**Citywide Community Meetings:** Staff has held five citywide community evening meetings to date and is in process of evaluating themes and trends of input gathered from these meetings to develop the position profile. Notes from each of the meetings have been developed within 3 days after the conclusion of each meeting and are available on the City's website at [www.sanjoseca.gov](http://www.sanjoseca.gov). On Monday, September 20, staff will be holding an additional meeting in the South San Jose area at the Oak Grove School District Offices, Board Room, from 6:30-8:00 p.m. Attached is a flyer. A second meeting in the East San Jose area is also planned, details to be announced.

**Police Department Workforce:** I will be holding a Coffee Talk meeting where randomly selected department workforce members have been invited to meet personally with me to provide input. In addition, the availability of the online survey for the Police Department workforce is another feature available to staff to provide input. Separately, Ms. Teri Black-Brann has been available for independent and confidential discussions with Police Department staff that are interested in talking with her directly about the Police Chief recruitment.

**Targeted Stakeholder Outreach:** For the past month, staff and I have been attending existing community meetings to provide information on the various outlets available for the community to provide input. So far, I am scheduled to hold separate Coffee Talk meetings in mid/late September with the Coalition for Justice and Accountability, Service, Immigration Rights & Education Network (SIREN), and members of Boards and Commissions to receive their input. Staff has also been working with the American Leadership Forum (ALF) to target a date for their upcoming community dialogue, titled *a Safer San Jose*, scheduled on September 27 from 5:30-8:00pm at the Roosevelt Community Center and, already, a second ALF Community Dialogue is under

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development for October. Additionally, the list of stakeholders receiving information or providing input is available on the City's website. If you would like to suggest additional groups or stakeholders, please contact Deputy City Manager Deanna Santana at 535-8280 to provide the information. We are committed to receiving input from anyone interested in providing it and have many mechanisms in place to receive it.

Next week, my staff and I will be meeting with People Acting in Community Together (PACT), the Neighborhoods Commission, the City Manager's Downtown Advisory Group, and the City/School Collaborative to discuss the Police Chief recruitment. Additionally, I am in process of communicating with various County Public Safety Officials. Lastly, over the next weeks, staff will begin setting meetings with the 19 Neighborhood Action Coalitions and Strong Neighborhood Initiative Groups. The list of "targeted stakeholders" who are currently part of the outreach efforts is on our website. If you believe additional groups should be added, please advise ASAP.

For more information, contact Deanna Santana, Deputy City Manager, at 535-8280.

***Neighborhood Stabilization Program (NSP) Press Conference***—On August 30, the City's Housing Department, along with its partners, the Housing Trust of Santa Clara County and Neighborhood Housing Services of Silicon Valley, held a press conference on the NSP 1 and 2 Programs at a rehabilitated NSP home in District 8. The event was held to celebrate the accomplishments of the first round of NSP funding and to kick-off the \$25 million second round of the Program. The purpose of the Program is to acquire and rehabilitate foreclosed single-family homes in the most affected neighborhoods and then resell them to income-qualified homebuyers. In attendance were Congresswoman Zoe Lofgren, representatives from Mike Honda's office, and Council members Nguyen, Kalra, and Herrera, as well as two recent homebuyers who shared their success stories of becoming homeowners in San Jose. For more information, contact Jacky Morales-Ferrand, Assistant Director, at 535-3855.

***Passenger's Life Saved at Airport with Fast Response Using an AED***—On August 28, a middle-aged man fell to the floor unconscious near Gate 10 in Mineta San Jose International Airport. Two passengers began administering CPR while San Jose Police Officers stationed at the Airport responded. Denise Cameron from Airport Operations retrieved the automated external defibrillator (AED) located near Gate 10 and brought it to the scene for SJPD Officer Brian Hoo, who continued CPR, and Officer Mark Efigenio, who used the AED to revive the passenger. San Jose Fire Department personnel from Airport Station 20 arrived, shocked the patient two additional times, and initiated Advanced Life Support measures. Support also was provided by the Urban Search and Rescue unit from Station 5. The patient was transported to the hospital breathing on his own at the time of transport, and appears to be recovering at this time. This was the fourth life saved at the Airport using an AED, the last occasion was in 2006. The Airport now has 35 AEDs installed throughout airport facilities. For more information, contact Bill Sherry, Director of Aviation, at 501-7669.

***Airport Reopens Runway 30 Left for Restricted Operations Today***—On September 3, The Airport reopened its principal commercial approach runway, Runway 30 Left, following a five-day closure that began Monday. The closure allowed construction to begin on the next phase of the Taxiway W extension adjacent to the runway. Although the runway has reopened, the Airport will restrict operations on R30L until February 2011 because of the ongoing presence of crews

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both arrivals and departures for the next six months. During this period some residents in southern San José may notice a slight shift in aircraft operations high over their communities. The construction also requires the ongoing closure of Runway 11/29, SJC's 4600-foot general aviation runway used by smaller aircraft, which has been closed since last fall because of the proximity of taxiway construction. All general aviation activity will also continue to use the Airport's two 11,000-foot runways, and the Federal Aviation Administration air traffic control system will coordinate landings and takeoffs to maintain normal and safe operations. For more information, contact Bill Sherry, Director of Aviation, at (408) 501-7669.

***Airport Repairs Underway to Resolve Terminal A Odor Problem***—Airport staff and contractors believe they have identified the mostly likely source of the odor affecting several airline offices in Terminal A, and repairs are underway. The apparent cause of the odor was a broken sewer line that runs under the airline offices and South Ticket Lobby that was originally installed when Terminal A was built in the 1980s. Over the past two weeks the odor has abated as the line has been isolated, and the Airport is developing a repair plan to minimize disruption to airline staff and to terminal facilities. No passenger areas in the terminal were affected by the odor. Once repairs are completed over the coming week, the Airport will reassess the situation to determine whether the problem has been completely resolved or if further steps might still be needed. For more information, contact Bill Sherry, Director of Aviation, at 501-7669.

***California Strategic Growth Council Sustainable Communities Planning Grant (SCPG)***—On August 31, the City of San Jose submitted an application for the SCPG in the amount \$893,000. The purposes of the SCPG is to develop and implement plans at the local or regional level in order to meet greenhouse gas reduction goals in AB 32 and sustainable land-use planning goals in SB 375. Additional grant objectives include: promote public health; promote equity; increase housing affordability; promote infill and compact development; reduce automobile usage and fuel consumption; promote energy efficiency and conservation; and strengthen the economy. These interrelated goals further key City initiatives such as those in the Envision 2040 General Plan Update, the Green Vision, the Housing Element, and the Economic Development Strategy. The Strategic Growth Council will determine grant awardees in November 2010. If the grant request is funded, City staff – through an interdepartmental collaborative effort with staff from the Departments of Planning, Building, and Code Enforcement; Housing; Transportation; the Office of Economic Development; the Office of Cultural Affairs; and Parks – will create a local master plan, zoning districts, urban design guidelines, housing and economic development strategies, and a public engagement program in order to create sustainable, walkable/bikeable, compact development that links together jobs, housing, amenities, and transportation.

In addition, the City is participating in a second, distinct SCPG application led by the City and County of San Francisco to promote regionwide planning for sustainable communities. Several Bay Area agencies and organizations are also participating in this effort, including the San Francisco Planning Department, the Oakland Community and Economic Development Agency, Joint Venture: Silicon Valley; San Francisco Planning and Urban Research Association (SPUR), the Peninsula Corridor Joint Powers Board, the Santa Clara Valley Transportation Authority, the Bay Area Rapid Transit District, the Alameda Transportation Commission, the UC Berkeley Department of City and Regional Planning, and the Mineta Transportation Institute, among others.

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For more information, contact Laurel Prevetti, Assistant Director of the Department of Planning, Building, and Code Enforcement, at 535-7901, or Leslye Krutko, Director of the Department of Housing, at 535-3851.

***San Antonio Elementary School Students Move into Mexican Heritage Plaza—*** At the May 25 Council meeting, the Mayor and Council authorized the City Manager to negotiate an agreement with the Alum Rock Union Elementary School District to convert the second floor of the Mexican Heritage Plaza into classrooms, in order for the Plaza to serve as an interim location for students from San Antonio Elementary School for one school year (photos attached). The remodel of the second floor of the Plaza into three classrooms was completed in time for the first day of school on Wednesday, August 25th. The five total classrooms will house 150 first grade students through the end of the school year. The students will return to San Antonio School after the completion of the District's facility expansion project at the beginning of the 2011 school year. At that time, the MHP classrooms will be available for use in implementing the Council approved vision for the School of Arts and Culture at the Mexican Heritage Plaza. The Plaza's Cultural Arts Partners formerly located at the Plaza; the Mexican Heritage Corporation, Teatro Visión and the San Jose Multicultural Artists Guild, were also key to the success of this transition, as they worked closely with the City to relocate into City-managed office spaces. All three organizations will continue to call the Plaza home for many of their performances and programs. For more information, contact Elisa Echeverria, Mexican Heritage Plaza Transition Manager, at (408)794-6242

***City to Host Community Meeting on Honoring Veterans in San Jose—*** On September 14, from 6 – 8 p.m., at Roosevelt Community Center (901 E. Santa Clara Street) the City will host a community meeting to discuss how best to honor US Veterans in San Jose's public spaces. All community residents are invited to attend; however, local veterans of all U.S. armed conflicts and their families are especially invited and encouraged to participate in the dialogue. The discussion at the Honoring Veterans in San Jose meeting will include the current San Jose Veterans Memorial, ongoing maintenance of the existing structure, the new City Monument Policy and consideration of future memorials. The input from the Honoring Veterans in San Jose meeting will be used to draft further Council recommendations on recognizing US Veterans. For more information, contact Patricia Walsh, Arts Program Coordinator, at 793-4341.

***City's Training and Development Program—*** Goodwill of Silicon Valley (GWSV) hired City staff as a consultant to lead Workplace Diversity Training for approximately 200 GWSV executive and leadership staff this summer. The City's Workplace Diversity Training has been a critical component of the City's multi-year efforts around staff culture and engagement, making Employee Values real, and driving service delivery innovation. However, this opportunity represents an external marketplace validation of the caliber of the City's diversity-related services. With the collaboration of the Attorney's Office and the Budget Office, the City developed a cost-recovery model that enabled a win-win situation: GWSV secured professional training services at below-market rates and the City was able to bring \$3500 to the General Fund. This public-non-profit partnership is an innovative investment in our community; GWSV helps community members successfully overcome barriers to employment AND fulfills the City's Green Vision through extensive reuse/recycle and landfill diversion programs. For more information, contact Kelly Spivey, Diversity Senior Analyst, at 975-1448.

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***Silicon Valley Energy Watch expands the Kill A Watt™ Library Lending Program to All Santa Clara County Public Libraries***—County residents with a valid public library card are now able to borrow a Kill A Watt™ free of charge from any library in the county. Kill A Watt™ EZ plug power meters are designed to easily measure the electricity use associated costs of plug-in appliances. Understanding energy use is an important step in reducing consumption through simple acts of conservation and efficiency. Meters can be checked out for three weeks, and normal late fees apply. The program has been reported in the San José Mercury News and the American Library Association weekly news digest, and programs as far away as Florida, have contacted staff hoping to replicate the program. This program is part of the City's Green Vision goal of reducing community-wide energy consumption. The Silicon Valley Energy Watch is a partnership between the City and PG&E, delivering energy efficiency outreach and assistance to all of Santa Clara County. For more information, contact Mary Tucker, Environmental Program Manager, at 975-2581.

***2010 Wastewater Treatment Plant Tour Season Begins***—Tours of the San Jose/Santa Clara Water Pollution Control Plant (Plant) resumed in May. Interest in the tours remains high: More than 1500 citizens have toured the Plant since the start of the season, bringing the total number of people who have toured the Plant since 2008 to more than 7,700. Plant tours raise public awareness of the treatment process, its infrastructure needs, the master planning process, and pollution prevention. Notable groups attending tours this year include local colleges, engineering students, groups from Work 2 Future, a special tactics unit from the City's police department, an army reserve unit about to deploy to Iraq to assist with water treatment infrastructure, and groups from other Bay area wastewater treatment plants. Plant tours take place the first and third weeks of the month on Thursdays and Saturdays, from 9:30 to 11:30 a.m. and again from 1:30 p.m. to 3:30 p.m. To book a tour or for more information on the Plant Master Plan, visit the project Web site at <http://www.sanjoseca.gov/esd/plantmasterplan/tour-reservations.asp>. For more information on the tour program, contact Bruce Frisbey at 975-2542.

***San Jose Family Campers Surveyed for Master Plan***—Beginning September 3, former San Jose Family Camp attendees will receive a User Survey to provide feedback on Family Camp facilities and operations. The information will be used to develop the 20-Year Family Camp Master Plan as required by the lease agreement with the U. S. Forest Service which owns the land on which Family Camp is situated. The input will also be used to guide potential programming for the Camp. Recipients will have three weeks (until Friday, September 24) to return their surveys. Staff anticipates presenting the Family Camp Master Plan to Council in Spring 2011. For more information, contact Mona Favorite-Hill, Communications Manager, at 793-5589.

***NBC to Broadcast Weather Report from Veggielution at Prusch Farm***—On September 8, KSBW-TV Channel 8 (NBC) will broadcast their evening weather report from the Veggielution Garden at Prusch Farm. The station will transmit live from the park and include interviews with Veggielution founders, profiles of the garden as well as a cooking demonstration by local chef Joseph Guadet. Veggielution is a 1-acre non-profit community vegetable garden located in the City-owned Prusch Farm Park. The goal of the program is to empower youth and adults from diverse backgrounds to create a sustainable food system in San Jose. For more information, contact Alex Pearson, Parks Facility Supervisor, at 794-6260.

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**Upcoming Meetings & Events**

**4<sup>th</sup> Annual District 6 Safety Fair & Outdoor Movie**—Friday, September 10, 7:00 p.m. - 9:00 p.m., Municipal Rose Garden. For more information, contact Denelle Fedor, Chief of Staff, District 6, at 535-4952.

**Fiestas Patrias Parade & Festival**—Sunday, September 12, 10:00 a.m. - 6:00 p.m., Guadalupe River Park, Discovery Meadow & Plaza de Cesar Chavez (parade viewing.) For more information, contact Letetia Rodriguez at 288-9470 or [letetiar@sjig.org](mailto:letetiar@sjig.org)

**Honoring Veterans in San Jose Community Meeting**—Tuesday, September 14, 6 – 8 p.m., Roosevelt Community Center, 901 E. Santa Clara St. For more information, contact Patricia Walsh, Parks Facility Manager, at 793-4341.

**District 2 Community Fest**—Saturday, September 18, 11:00 a.m. - 5:00 p.m., George Page Park. For more information, contact Elizabeth Cord at 365-8270 or [cord@pacbell.net](mailto:cord@pacbell.net)

**Bark in the Park**—Saturday, September 18, 10:00 a.m. - 5:00 p.m., William Street Park, For more information, contact Chris Esparza at (415) 359-6186 or [chris@giantcreative.com](mailto:chris@giantcreative.com).

**San Jose Mariachi & Mexican Heritage Festival**—Wednesday, September 15 – Sunday, September 26, 2010, Multiple locations. For more information, contact Marcela Davison Aviles at 928-5501 or [mdaviles@mhciviva.org](mailto:mdaviles@mhciviva.org). For a schedule of events, visit [www.sanjosemariachifestival.com](http://www.sanjosemariachifestival.com).

**Children Moon Festival**—Saturday, September 18, 12:00 p.m. - 10:00 p.m., Plaza de Cesar Chavez. For more information, contact Van Le at 259-8826 or [van.le.j144@statefarm.com](mailto:van.le.j144@statefarm.com).

**34<sup>th</sup> Annual Almaden Art & Wine Festival**—Sunday, September 19, 10:00 a.m. - 6:00 p.m., Almaden Lake Park. For more information, contact Maureen Harrington at 264-2400 at [maureen@harringtoninsurance.com](mailto:maureen@harringtoninsurance.com)

**Police Chief Recruitment 6<sup>th</sup> Community Meeting**—Monday, September 20, 6:30 p.m. – 8:30 p.m. Oak Grove School District Offices, Board Room 6578 Santa Teresa Blvd. For more information, contact Deanna Santana, Deputy City Manager, at 535-8280.

**3<sup>rd</sup> Annual Luna Park Chalk Art Festival**—Saturday, September 25, 10:00 a.m. - 3:00 p.m., Backesto Park. For more information, contact Maria Le, Development Officer, at 795-1859.

**Edenvale Community Center Grand Opening**—Saturday, September 25, 12:00 p.m. - 3:00 p.m., Edenvale Community Center, 330 Branham Lane East. For more information, contact Dan Wax, Division Manager, at 535-3572 or [dan.wax@sanjoseca.gov](mailto:dan.wax@sanjoseca.gov).

**Almaden Times Classic 10k/2m Run**—Sunday, September 26, 9:00 a.m. - 10:30 a.m., Los Alamitos Creek Trail. For more information, contact Rocki Kramer at 997-0200 or [rockik@sbcglobal.net](mailto:rockik@sbcglobal.net).

**Chinese Moon Festival**—Sunday, September 26, 1:00 p.m. - 5:00 p.m., Overfelt Gardens. For more information, contact Jane Lawson, Park Ranger, at 251-3323.

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***District 8 Annual Day in the Park Festival***—Saturday, October 2, 10:00 a.m. - 3:00 p.m., Lake Cunningham Park. For more information, contact Dominique Reynaga at 535-4968, Council Assistant, District 8.

***Harvest Fair & Exposition***—Saturday, October 2, 10:00 a.m. - 4:00 p.m., Emma Prusch Farm Park. For more information, contact Sharon McCray at 264-9654 or [samccray@aol.com](mailto:samccray@aol.com)

***Fall Rose Celebration***—Saturday, October 2, 9:00 a.m.- 2:00 p.m. Heritage Rose Garden in Guadalupe River Park & Gardens. For more information, contact Leslee Hamilton at 298-7657 or [leslee@grpg.org](mailto:leslee@grpg.org).

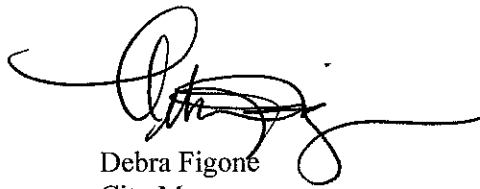
***12<sup>th</sup> Annual Tim Brauch Memorial Skateboard Competition***—Saturday, October 2 and Sunday, October 3, Lake Cunningham Regional Skate Park. For more information contact Viet Nguyen, at 794-7528.

***Rock 'n' Roll Half Marathon***—Sunday, October 3, 8:00 a.m. - 1:30 p.m., Plaza de Cesar Chavez. For more information, contact at Lauren Kalocay (800) 311-1255 or [alocay@competitorgroup.com](mailto:alocay@competitorgroup.com).

***Wildlife Festival***—Sunday, October 3, 11:00 a.m. - 4:00 p.m., Alum Rock Park. For more information, contact Sylvia Garcia at 258-4322 or [sylvia@ysi-ca.org](mailto:sylvia@ysi-ca.org).

***13th Annual Walk to End Domestic Violence***- Friday, October 8, 11 a.m. – 1:30 p.m. San Jose City Hall 200 E. Santa Clara Street, Plaza (flyer attached). For more information, contact Eve Castellanos, Domestic Violence Coordinator, CMO at 535-8101.

Attachment



Debra Figone  
City Manager

# THE CITY IS SEEKING COMMUNITY INPUT ON POLICE CHIEF RECRUITMENT



**Meeting Purpose:** The City of San Jose is recruiting for a new Police Chief and is interested in receiving community input on the ideal qualities of a Police Chief. The information collected will help inform the process and evaluation of candidates. A sixth community meeting has been scheduled to hear and collect input from residents.

**Background:** The Police Chief oversees the operations of approximately 1,700 employees (1273 sworn officers) for the current fiscal year. The Table below provides information on Police Department activity in 2009.

Category	2009
City of San Jose Population	964,695*
Calls for Service	
▪ 9-1-1 or other emergency calls.....	405,848
▪ Non-Emergency Calls.....	343,868
Cases Investigated	38,006
Total Arrests	25,968
Ratio of Officers per 1,000 Residents	1.36
Internal Affairs Unit Activity	
▪ Citizen Complaints.....	213
▪ Department-Initiated Investigations.....	71
▪ Non-Misconduct Concerns.....	109
Police Department FY 09/10 Adopted Budget	\$299,397,775

\*Estimated population as of July 1, 2009, Source: U.S. Census Bureau

The City has contracted with Ms. Teri Black-Brann, of Teri Black & Company, a public sector executive recruitment firm, to conduct the recruitment search. Ms. Black-Brann has provided service to the executive search industry since 1999. Ms. Black-Brann most recently conducted the recruitment process for the City's Fire Chief position and has completed 20 public safety searches, 10 of which were Police Chief searches, including numerous recruitments on the west coast.

## Upcoming Community Meeting

### SIXTH COMMUNITY MEETING ADDED:

**Monday, September 20, 2010**  
Oakgrove School District Offices  
Board Room  
6578 Santa Teresa Blvd.  
**6:30-8:00pm**

Spanish and Vietnamese interpreters will be available at the meeting.

Residents who are unable to attend the community meeting, but would like to submit a written comment, may do so by sending an email to [info@tbcrecruiting.com](mailto:info@tbcrecruiting.com) or by filling out the Police Chief Recruitment Survey (available in English, Spanish and Vietnamese), accessible on the City's homepage at [www.sanjoseca.gov](http://www.sanjoseca.gov).

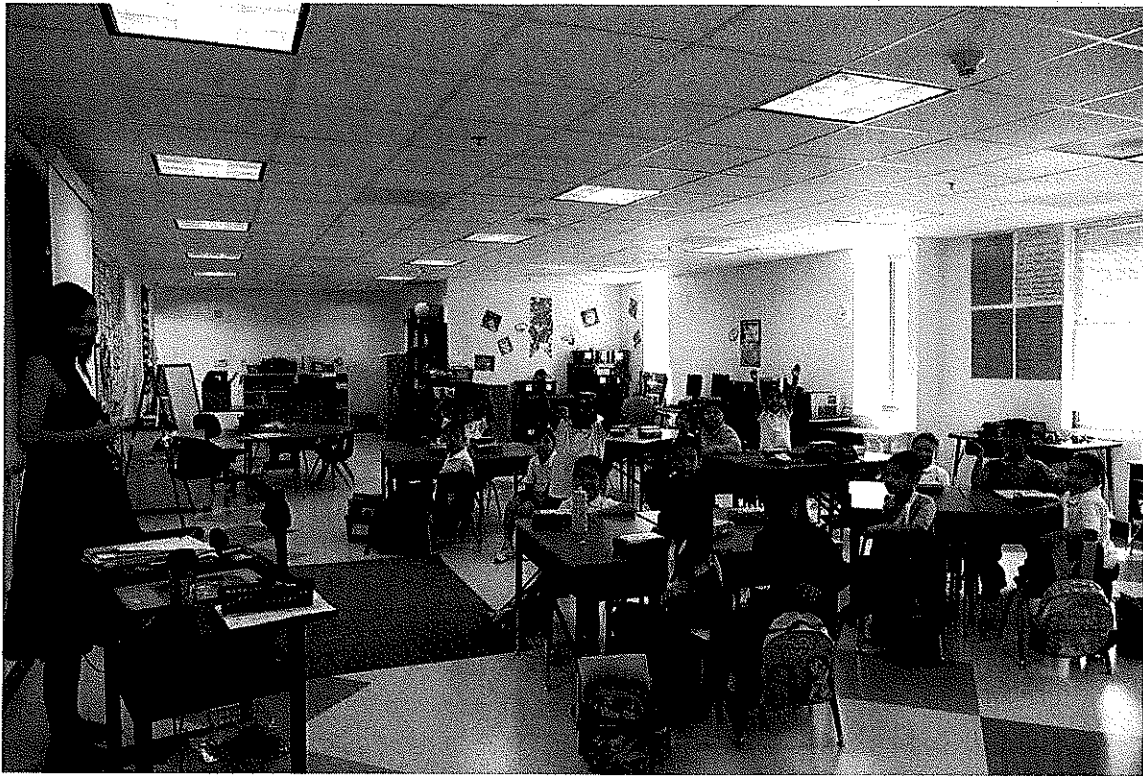
For more information, visit [www.sanjoseca.gov](http://www.sanjoseca.gov) or email [info@tbcrecruiting.com](mailto:info@tbcrecruiting.com)

**ADA Access:** To arrange accommodations under the Americans Disabilities Act to participate in this public meeting, please call Alexandra Orologas at (408) 535-8100 or (408) 294-9337 (TTY) at least three (3) business days before the meeting.





San Antonio Elementary School classroom and students at Mexican Heritage Plaza



Mayor Chuck Reed, Council Member Nora Campos, Council Member Pete Constant, City Manager Debra Figone and the City's Family/Domestic Violence Advisory Board invite you to join us for the City's 13th Annual Walk to End Domestic Violence.

**Friday, October 8, 2010**

**11:00 a.m. - 1:30 p.m.**

San José City Hall  
200 East Santa Clara St.

**Registration**

10:30 - 11:30 a.m.

**Program/  
Featured Guest**

11:00 - 12:00 p.m.

**Walk**

12:00 - 12:30 p.m.  
(1.3 miles)

**Community  
Lunch\* /  
Resource Fair**

12:30 - 1:30 p.m.

\*Free community  
lunch for the first  
400 participants

**With featured guest:**

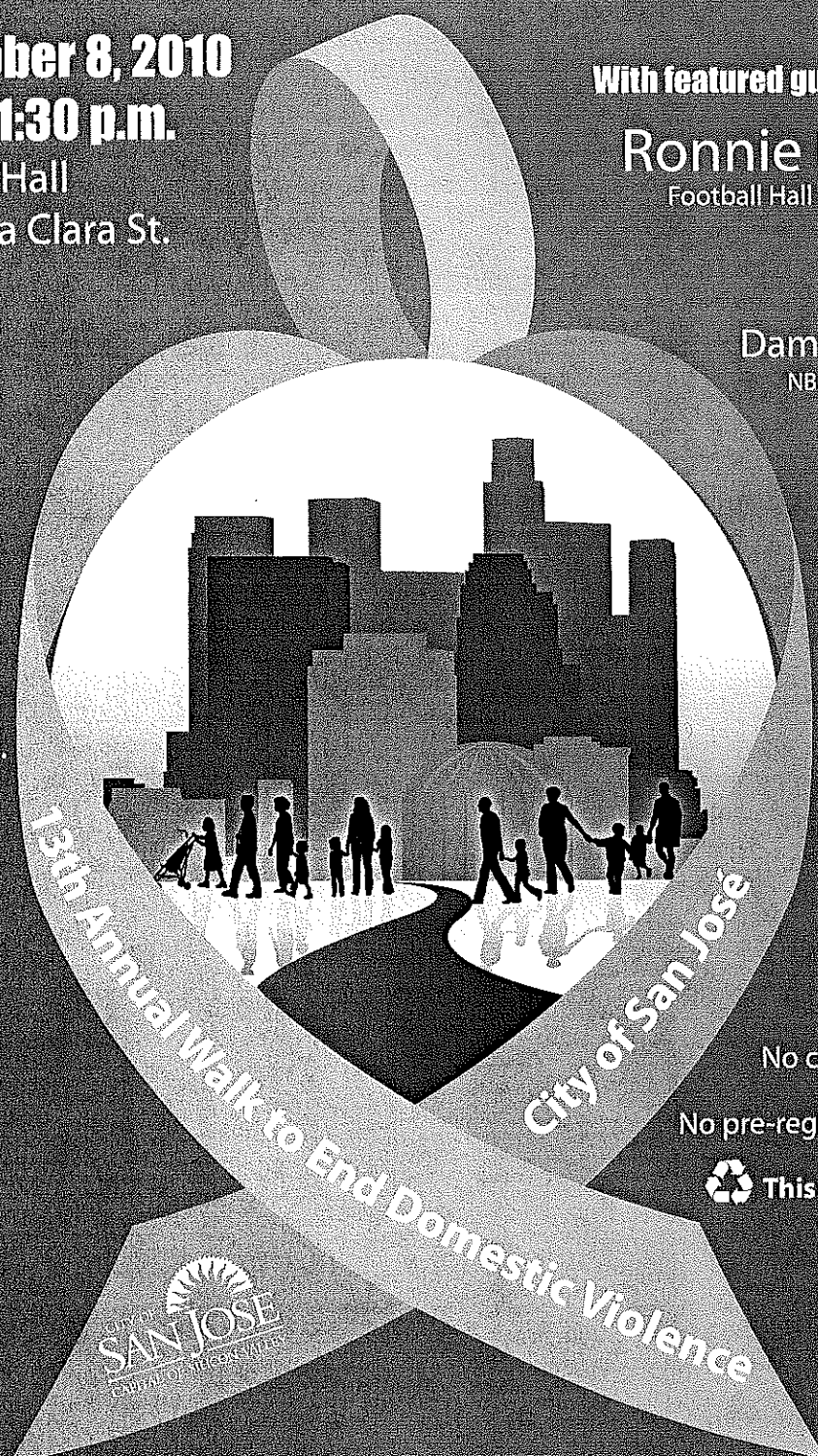
**Ronnie Lott**

Football Hall of Famer

**Emcee:**

**Damian Trujillo**

NBC Bay Area News



No cost to participate.

No pre-registration required.



**This is a GREEN event.**

Please visit [www.sanjoseca.gov](http://www.sanjoseca.gov) for more information.

**Hãy Nói Lên  
Để Giữ Mạng Sống**

Ban Cố Vấn Về  
Hạn Lạm Xảy Ra  
Trong Gia Đình Của  
Thành Phố San José

**Speak Up  
Save Lives**

San Jose Family/Domestic Violence Advisory Board

**Utilizen Su Voz  
Para Salvar Vidas**

Asesoría Contra  
La Violencia Familiar  
y Doméstica de  
la Ciudad de San José